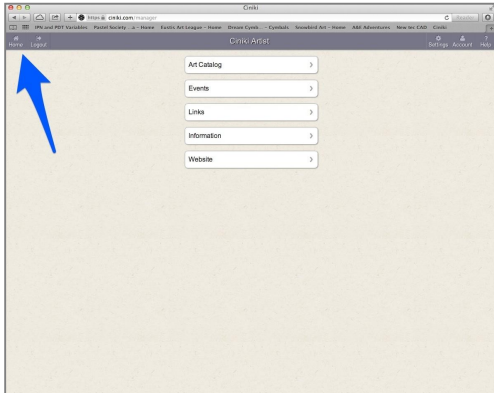


How do I remove an item from my Art Catalog?

If you only want to remove an item from your website, follow the tutorial: How do I remove an item from my website?.

This tutorial will remove an item from your Art Catalog permanently and will be unrecoverable.

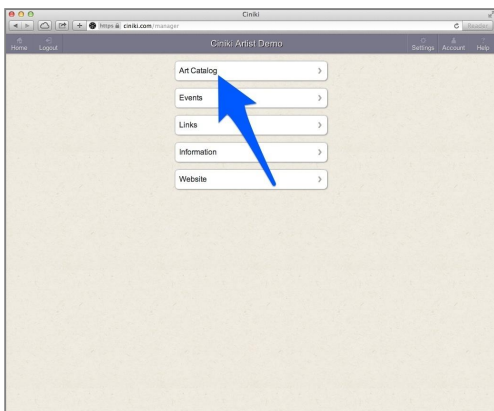
Step 1 of 6 - Click Home



Click on the Home button in the top left of the Ciniki window to return to your main menu. This is the screen you see when you first login to Ciniki. If you are already at your home screen, the screen will not change.

If you are not yet logged into Ciniki, refer to: <http://ciniki.com/tutorials> for more information on how to log into the Ciniki Manager.

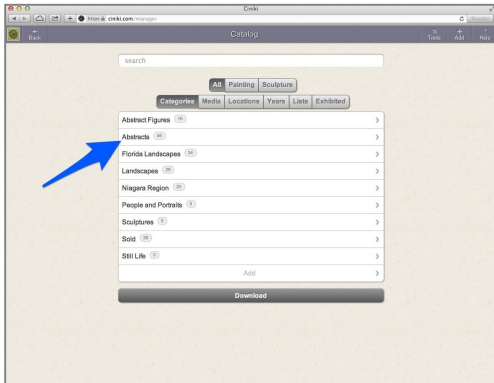
Step 2 of 6 - Click on Art Catalog



Open your Art Catalog.

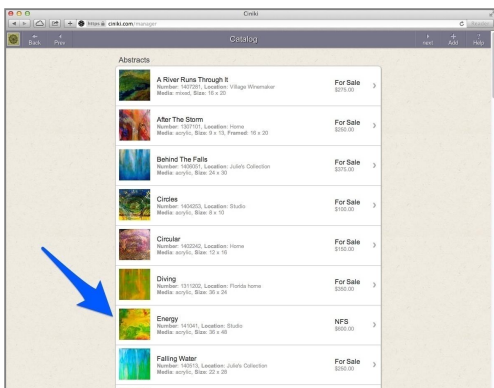
How do I remove an item from my Art Catalog?

Step 3 of 6 - Choose a category



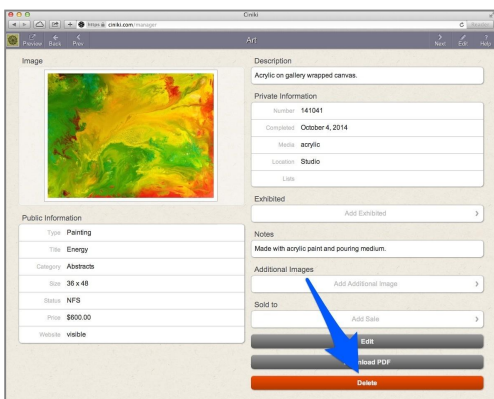
Open the category where the item is located that you wish to edit or skip this step if you do not have the list of categories.

Step 4 of 6 - Choose an item



Click on the item you would like to remove.

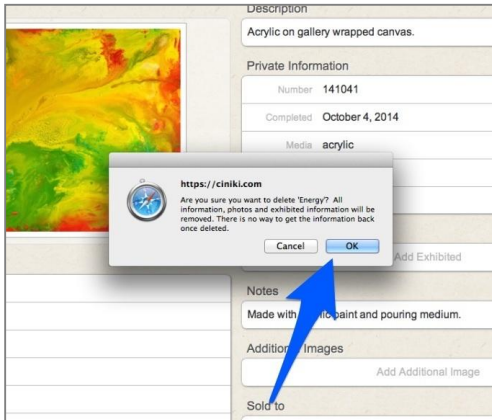
Step 5 of 6 - Click on Delete



****WARNING**** This will remove the item from your Art Catalog, including additional images and all exhibited information about the item. Only proceed if you really want this item removed from your Art Catalog.

How do I remove an item from my Art Catalog?

Step 6 of 6 - Click on OK



To ensure you didn't click something by accident, we like to ask you again before removing the item. Click on OK to remove the item.

Your item will now be deleted from your Art Catalog.