

How do I change my password?

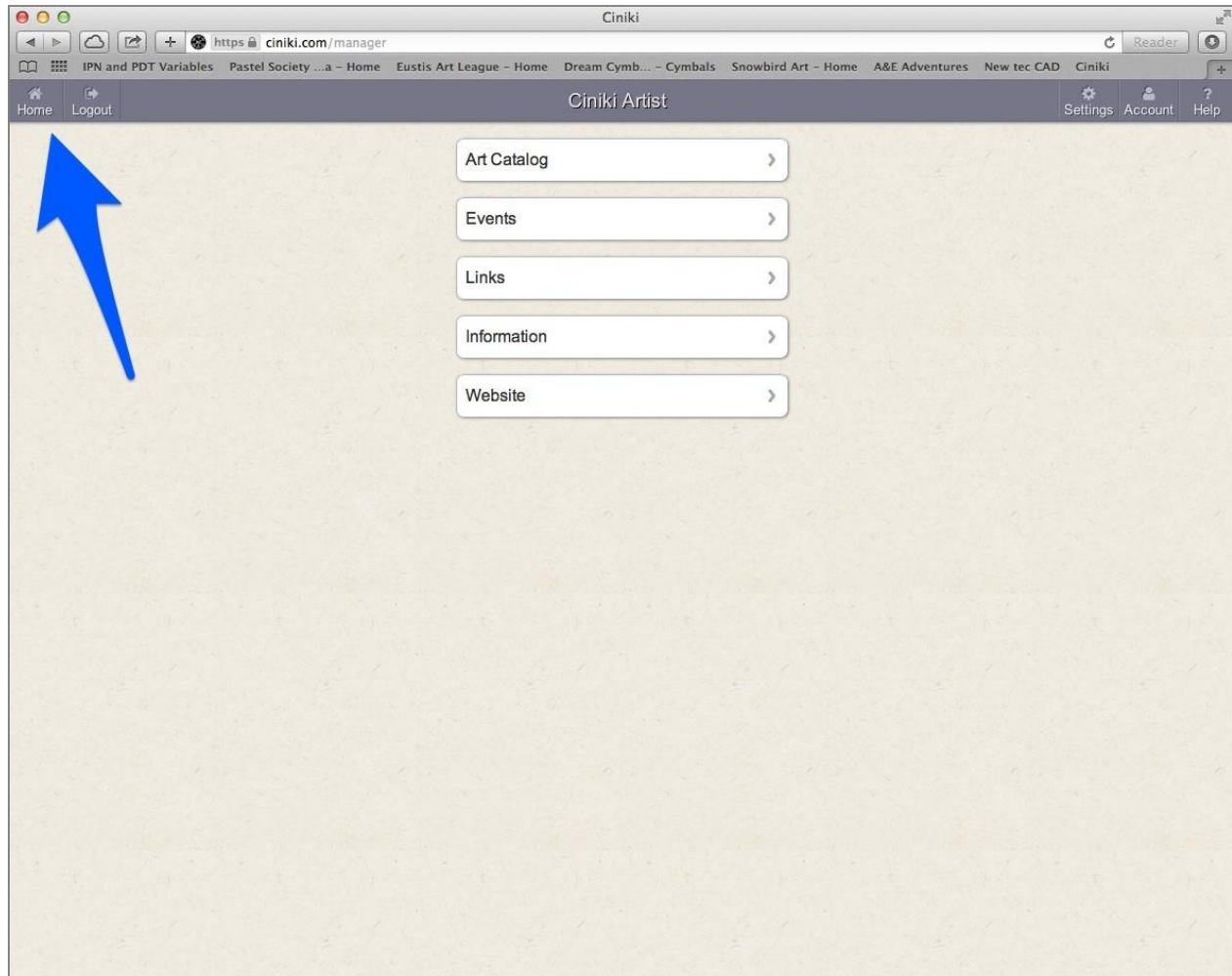
If you would like to change your password the following steps will guide you through the process.

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Step 1 of 5 - Click Home

Click on the Home button in the top left of the Ciniki window to return to your main menu. This is the screen you see when you first login to Ciniki. If you are already at your home screen, the screen will not change.

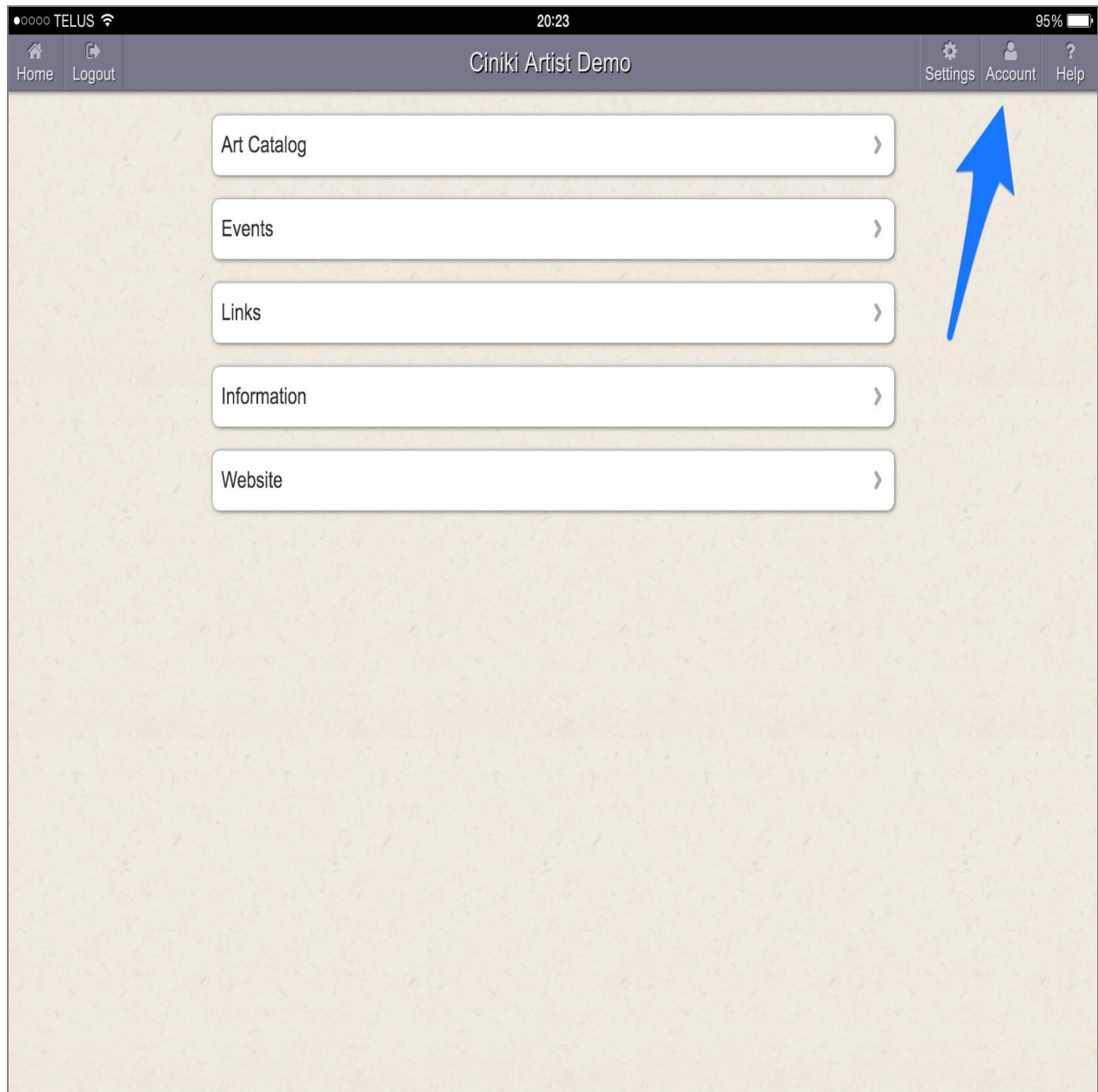
If you are not yet logged into Ciniki, refer to: <http://ciniki.com/tutorials> for more information on how to log into the Ciniki Manager.



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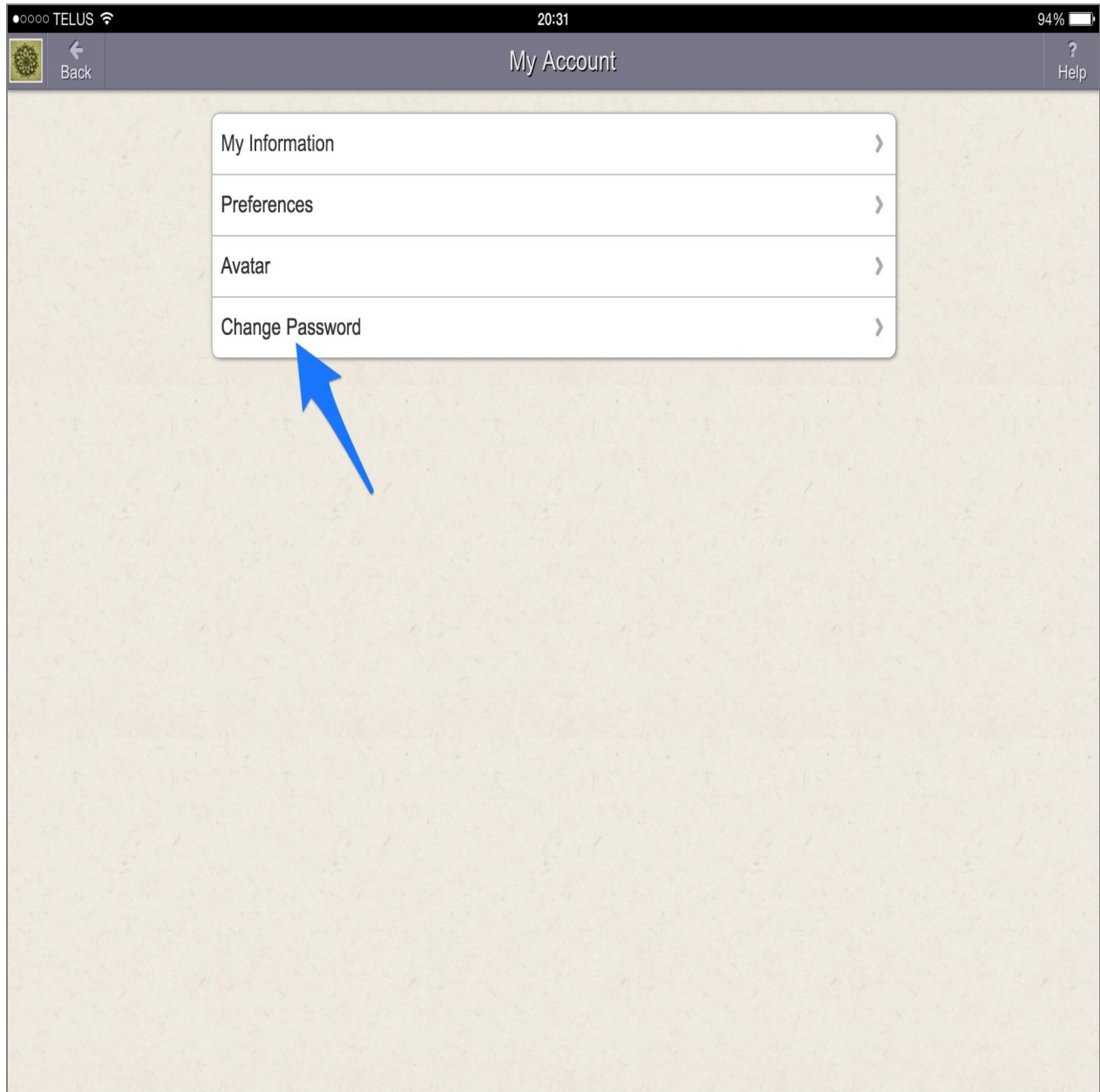
Step 2 of 5 - Click on Account

Click on the Account button in the top right of your screen. This will take you to your preferences.



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Step 3 of 5 - Click on Change Password



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Step 4 of 5 - Enter Old and New Passwords

A) You must first enter your old password. This provides an extra layer of security so nobody can change your password but you.

B) Enter your new password twice to ensure you typed it correctly. Don't forget to write down your new password in a safe place.

If you can't remember your old password, use one of the following tutorials:

iPad - What if I forgot my password?

Mac - What if I forgot my password?

Windows 8 - What if I forgot my password?

The screenshot shows an iPad interface for changing a password. At the top, the status bar displays 'TELUS', signal strength, time '20:38', and battery level '93%'. The dialog box has a title bar with 'Change Password' in the center, 'Cancel' on the left, and 'Save' and 'Help' on the right. The main area contains three text input fields. The first field is labeled 'Current' and contains the placeholder text 'Old Password'. A blue arrow labeled 'A' points to this field. The second field is labeled 'New Password' and contains the placeholder text 'New Password'. The third field is labeled 'Re-type New Password' and contains the placeholder text 'Re-type New Password'. A blue arrow labeled 'B' points to the 'New Password' field.

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Step 5 of 5 - Click on Save

Once you save your new password, you will be required to login again to make sure your password is correct.

The screenshot shows an iPhone interface for changing a password. At the top, the status bar displays 'TELUS', the time '20:39', and '93%' battery. Below the status bar is a navigation bar with a 'Cancel' button on the left, the title 'Change Password' in the center, and 'Save' and 'Help' buttons on the right. The main content area has a light beige background and contains the following elements:

- Current:** A single text input field labeled 'Old Password'.
- New Password:** Two stacked text input fields labeled 'New Password' and 'Re-type New Password'.

A blue arrow points to the 'Save' button in the top right corner of the form area.