

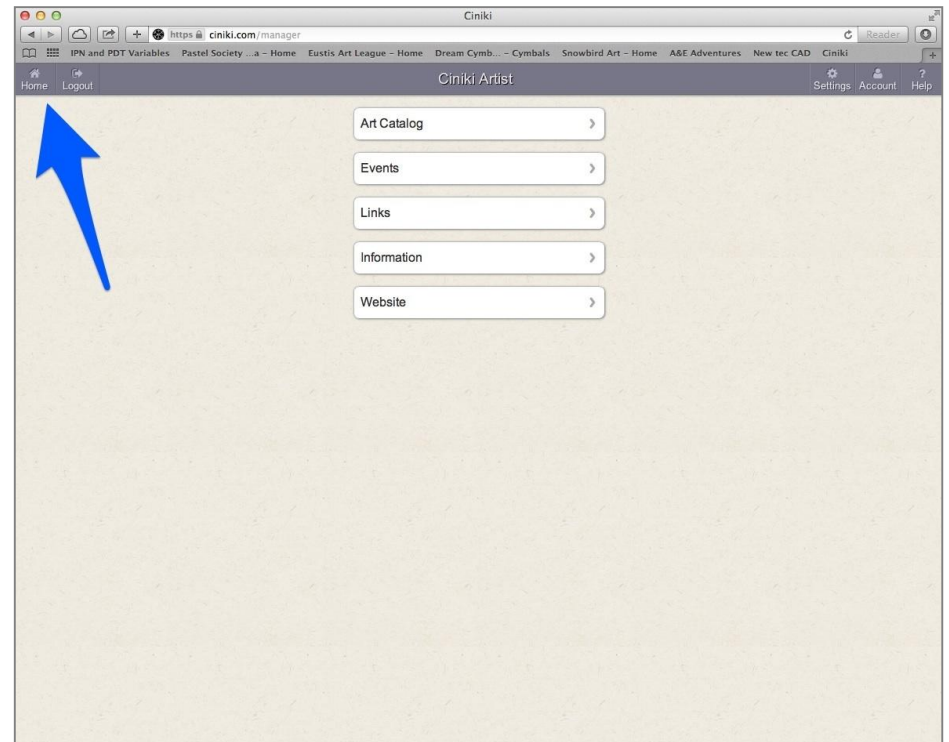
How do I delete an event?

This tutorial explains how to remove an event from Ciniki, which will also remove it from your website.

Step 1 of 6 - Click Home

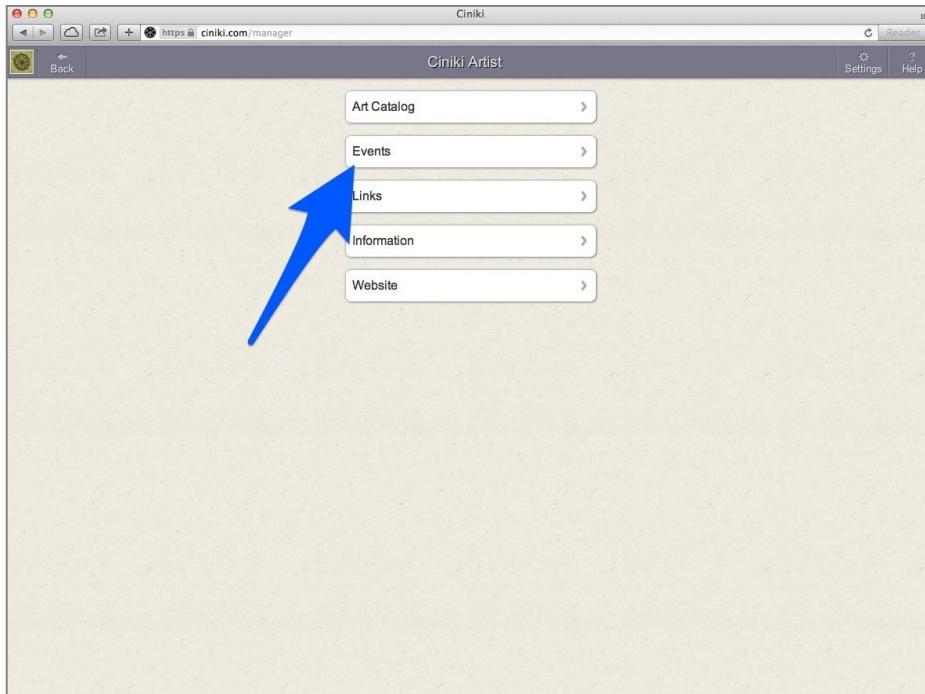
Click on the Home button in the top left of the Ciniki window to return to your main menu. This is the screen you see when you first login to Ciniki. If you are already at your home screen, the screen will not change.

If you are not yet logged into Ciniki, refer to: <http://ciniki.com/tutorials> for more information on how to log into the Ciniki Manager.



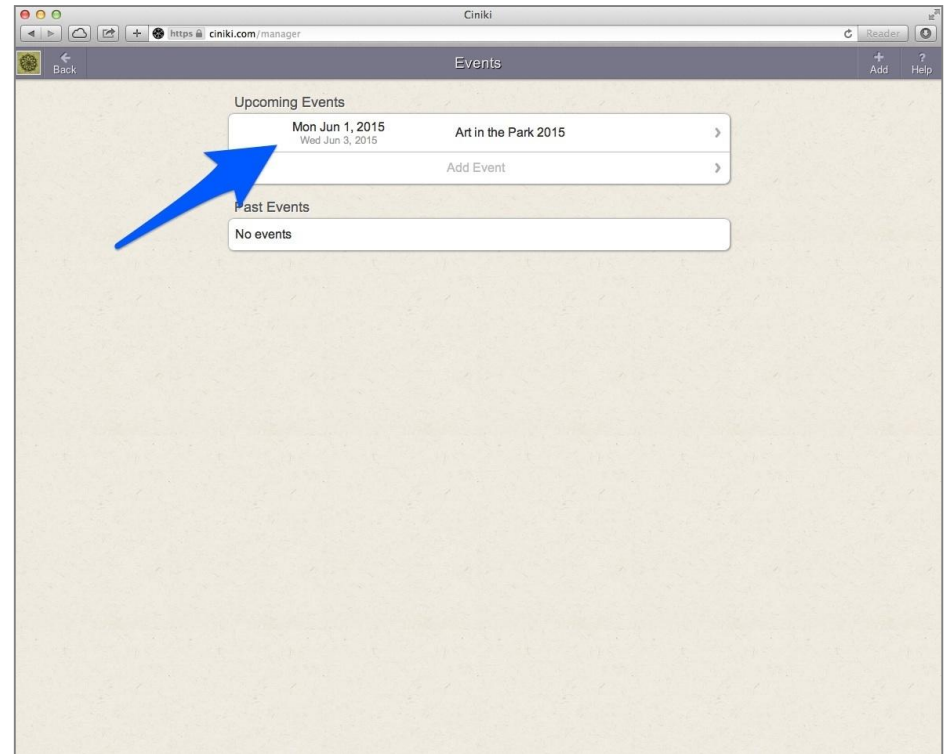
How do I delete an event?

Step 2 of 6 - Click on Events



Step 3 of 6 - Click on the Event

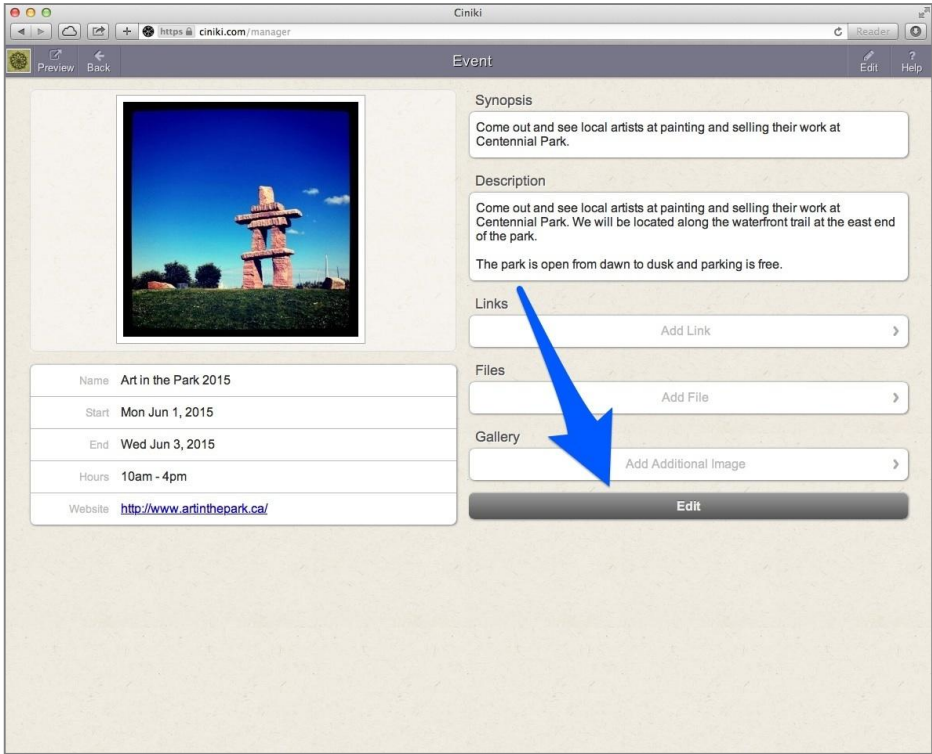
Click on the Event you would like to delete.



How do I delete an event?

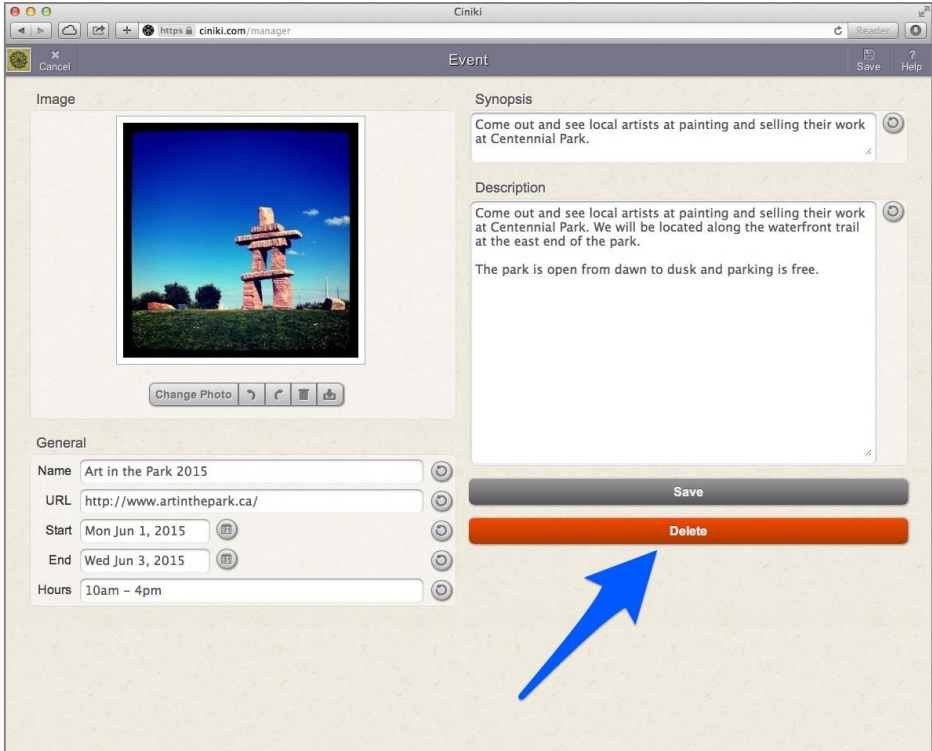
Step 4 of 6 - Click on Edit

Click on Edit to remove an event.



Step 5 of 6 - Click on Delete

****WARNING**** This will remove the event, including additional images, links and files. This information is not recoverable. Only proceed if you really want this event removed.



How do I delete an event?

Step 6 of 6 - Click on OK

If you are sure you want this event removed, click on OK.

Your event will now be removed.

